

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

October 19, 2017

6:00 p.m.

Present: John Stahl, Darin Clark, Susie Polentini, Peggy Moede, Aaron Dentz, Melissa Thompson, Kyle Moore, Rachel Crockford, Jeremy Struss and Nancy Hazelberg.

Also in attendance: Adam Poblocki

CALL TO ORDER

John Stahl called the meeting to order at 6:00 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Susie Polentini motioned to approve the agenda and move up the Principal's Report. Darin Clark seconded and the motion carried 5-0 on a voice vote.

CELEBRATIONS AND COMMENDATIONS

Dr. Thompson thanked Poblocki Paving for stepped in to complete asphalt repairs late in August, enabling the new playground to open on time.

Dr. Thompson commended Director of Business Services Jeremy Struss as he was named an ASBO Emerging School Business Leader earlier in the summer. He is 1 of 18 in the country and recently attended the ASBO Conference as a result of this well-deserved award and scholarship he received.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Principal's Report

Mr. Moore presented the following information:

September in Review – The movie *Screenagers* was shown and was a big hit with both students and staff. Mr. Moore attended the AWSA Elementary Principal's conference last week.

Professional Development Plans -Mr. Moore presented the structure for professional development during Early Release days as well as the format and desired outcomes for the full day of Professional Development at the end of October.

Extra Service Proposal Update – Mr. Moore discussed the proposals for extra service for this year. There is one new extra service proposal for a Maker Space Club. Mr. Moore suggested that we develop a way to pay a flat rate for activities instead of hourly pay. The Board will be asked to approve extra service proposals during the action portion of this agenda.

Superintendent's Report

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Dr. Thompson presented the following information:

Employee Relations and Teaching and Learning

The draft of the 2018-2019 Professional Calendar based off of the Arrowhead Area Schools Bus Calendar was discussed including the placement of the first day of school and its impact on the number of teacher contract days. The board did request that the teacher contract remain at 192 days and that administration work with Leadership Team to design the best calendar to meet student learning needs and support professional growth. The work of all CESA #1 school districts to move to a common Spring Break was also shared.

Finance and Operations

Jeremy Struss presented the following information:

2017-18 Budget updates - Due to end of last fiscal year spending coming in under budget, funds for future capital projects can be put into Fund 41. This will be a part of the budget changes the board is asked to approve at the time the final 2017-18 budget is approved and Tax Levy set at the end of October.

2017-18 Budget and Levy Calculation- Budget changes that have occurred since the annual meeting were discussed and the budget and levy calculation were outlined.

Facilities Advisor Committee Update – School board members shared names of those who have agreed to be on the committee and meeting dates were discussed. The school board began planning for the January 2018 *Community Conversations* series by selecting dates and asked Melissa Thompson to request neighborhood hosts.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes

Peggy Moede motioned to approve the following minutes: September 21, 2017 – School Board Meeting; September 21, 2017 – School Board Executive Session; October 13, 2017 – School Board Work Session. Darin Clark seconded and the motion carried on a 5-0 voice vote.

Finance and Operations

Monthly Accounts – Darin Clark moved to approve receipt of **\$105,494.87** in revenue during the month of September, and expenditures in the amount **\$384,047.87** since the September 21, 2017 school board meeting. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

Policy

The board completed a First Reading of Policy Revisions for Board Policies 171 Meetings of the School Board and 751 Student Transportation Goals and a Second Reading of Policy Revisions 110 Educational Philosophy, 111 District Goals, 133 Board of Education Vacancies, 151 Policy Editing, 225.1 Evaluation of Administrators, 254 Position Descriptions, and 453.1 Nursing and Emergency Services.

Aaron Dentz motioned to approve Policy Revisions to Employee Handbook, Addendum – Non-contracted Staff, and Addendum –Teachers. Susie Polentini seconded and the motion carried on a 5-0 voice vote.

Teaching and Learning

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Peggy Moede motioned to approve the extra service proposals seconded by Susie Polentini and the motion carried on a 5-0 voice vote.

DISCUSSION

The board discussed legislative advocacy as a School Board. Peggy Moede and Melissa Thompson will learn more about different organizations which may be of interest to the board to become more engaged in advocacy.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

CLOSED SESSION

Susie Polentini motioned to move into closed session. Aaron Dentz seconded.

At 8:22 p.m. pursuant to Wisconsin Statutes 19.85 (1) (c) the Board of Education moved into Closed Session for the purpose of: “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” and “considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. This closed session is being held specifically to:

(Roll Call Vote Required) Stahl – Yes, Polentini --YES, Clark – YES, Moede – YES. Dentz-YES

- a. Discussion of 2017-18 AUTO negotiations
- b. Complete planning for the Facilities Advisory Committee
- c. Motion and roll call vote to return to Open Session

ADJOURNMENT

At 9:50 p.m. Susie Polentini made the motion to adjourn which was seconded by Darin Clark and carried 5-0 on a voice vote.

Respectfully submitted,

Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk